



Passport  
Picture

### FASHION TRAINING REGISTRATION FORM

Name of Applicant.....

Postal Address.....

Email Address.....

Residential Address.....

Date & Place of Birth.....

Father's Name.....

Occupation.....Tel. No.....

Mother's Name.....

Occupation.....Tel. No.....

Sponsor.....

Occupation.....Tel. No.....

EDUCATIONAL BACKGROUND

SCHOOLS ATTENDED	PERIOD	CERTIFICATE AWARDED

Briefly state the reason why you want to train in fashion and your expectations from the school.

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Signature.....  
Applicant

Date.....

Signature.....  
Sponsor

Date.....

**TYPE OF COURSE**

(Tick or underline course of interest)

1. Access Course for Beginners  
(Introduction to Fashion Design)
2. Fashion Design and Construction
3. Part-time  
(Saturdays only)

## **FASHION TRAINING**

### **About Cute Collection**

Cute Collection is a Limited Liability Company registered in 1994.

The Company has been manufacturing for both the domestic and export market and has a rich experience in garment and textile production as well as merchandizing.

### **Aim of the Training program**

The training program is aimed at people who are interested in:

1. Making a career in the garment industry.
2. Sewing as a hobby.
3. Polishing up their sewing skills.

It will provide a balanced practical and theoretical introduction to the basic elements of design for practical application in garment making.

It aims to assess the ability to use a range of materials, based on personal approach in order to understand the stages in designing and constructing fashion garments.

### **Expectation**

At the end of the course, trainees are expected to be able to draft patterns and make various items of clothing, have basic knowledge in entrepreneurship and basic business and financial management. Be able to work with very little or no supervision.

Certificates will be awarded at the end of the course.

### **Assessment**

The outcome of the program will be assessed using evidence from practical activities, which take the following forms:

- Practical exercises, using different fabrics designed to assess the skills of the trainee in using the basic elements of design in their work
- A workbook that will demonstrate knowledge in support of the practical exercises, which may include patterns, samples, sketches, notes, ideas, etc.

At the end of each topic, your tutor in discussion with you will complete a record sheet of your progress as you achieve each of the outcomes. You may request to see this.

There will be seminars on various topics relevant to the course.

### **Student's Responsibility**

As a student, your responsibilities include timely and regular attendance, to follow syllabus guidelines and present your work as required for assessment. You also owe it to yourself to practice what you are taught, do some research and be creative.

Please provide 2 passport pictures.

## **Courses**

### **1. Access Course for Beginners (Introduction to Fashion Design)**

Minimum qualification: BECE or its equivalent

Duration: 6 months

#### **Time:**

8am to 12pm (Monday-Friday).

#### **Fees**

Registration: Ghc 50.00 (Non refundable)

Tuition: Ghc 400.00

Maintenance of machines: Ghc 50.00

### **2. Fashion Design and Construction**

Minimum qualification: SSCE, WASSCE, O'level or its equivalent

Duration: 1 year intensive – 2 Semesters

(1<sup>st</sup> Semester: October-March, 2<sup>nd</sup> Semester: April-September)

#### **Time**

Morning Session: - 8 a.m. to 12 noon.

Afternoon Session: - 2 p.m. to 6 p.m.

(Monday to Friday)

#### **Fees**

Registration: Ghc 50.00 (Non refundable)

Tuition: Ghc 400.00 per Semester

Maintenance of machines: Ghc 50.00 per semester

### **3. Part-Time: (Saturdays only)**

Workers/Housewives/Students

Duration: 6 months

**Time: 9 a.m. to 2 p.m.**

#### **Fees**

Registration: Ghc50.00 (Non refundable)

Tuition: Ghc 400.00

Maintenance of machines: Ghc50.00

The school will provide Sewing machines for practical work during classes.

## **PLEASE NOTE**

1. Registration fee is paid when submitting forms.
2. Fees may be paid on or before classes start.
3. Fees paid are not refundable after classes start.

### LIST OF ITEMS NEEDED

- Tape measure
- Sewing Scissors
- Scissors for pattern cutting
- Machine needles (No. 14)
- 6 yards of gray-baft
- 20 sheets of brown paper
- Assorted coloured threads
- 1 box tailors chalk
- Yard stick
- French curves
- T square
- Ruler
- 1 box of sewing pins
- Seam ripper
- Felt pens
- 1 packet of coloured pencils
- Sketch pad (A3)
- 1 note book
- 1 jotter
- Graph book
- Pencils (2b or 3b)
- Pens
- Eraser
- Specimen Book

(You can buy some of these items from the school).